



## South Carolina Caribbean Culture and Heritage, Inc.

P.O. Box 32278

Charleston, South Carolina 29417-2278

Tax ID: 74-3198518

### Charleston Carifest 2011

#### Vendor Rules

1. Please, total payment must accompany this 2-page application. No exceptions. Make a copy for yourself. Thank you.
2. SCCCHI has the sole authority to sell Water, Beer, Wine, and all other alcoholic beverages. Initial Here
3. **FOOD VENDORS MAY SELL HOMEMADE TROPICAL JUICES and DRINKS !!!!!**
4. Only items listed on the contract can be displayed. All vehicles entering the park will be searched for compliance.
5. **Arts & Crafts & Food Vendors** should bring their own tables, chairs, lighting/lamps, electrical extension cords approximately 100 feet long and their own containers for hand wash. Water will be provided. SCCCHI will provide power outlets (spider boxes) for tents. **Food Vendors** should bring own generator for back-up power.
6. Spaces will be assigned on a "First Come, First Served Basis." You can begin set up from 9:30 am Saturday morning.
7. Suggested time to set up displays/booths in designated area begins at **9:30AM Saturday** – set up must be completed and cars/trucks must be off the main event site and parked in designated vendor parking by 1:30 pm. (No Exceptions).
8. **Food Vendors** are required to obtain and abide by the rules of the South Carolina Department of Health and Environmental Control for Festival Food Preparation. It is your responsibility to have the appropriate licenses for operating a concession.
9. On the day of event Food Vendors maybe required to show proof and be subjected to an inspection by South Carolina Department of Health and Environmental Control.
10. **NO vehicles will be allowed in the designated areas after 1:30PM when the gates open to the public. Safety is paramount. Vehicles can re-enter festival grounds area at the close of the event to remove necessary fixtures etc.**
11. **NO** music is allowed at individual booths. The SCCCHI committee will provide all entertainment.
12. **NO** sharing of tents, unless permitted in writing by the SCCCHI Logistics Committee.
13. **NO** coolers containing alcoholic beverages are allowed in the park or tents. You will be turned away at the gate.
14. Banners shall be neatly displayed and confined to the assigned area. All signage must be approved by SCCCHI and must be pre-printed. SCCCHI has sole exclusive discretion to remove any banner or signage as it so deems unfit for display.
15. Violators of the rules or illegal vendors will be reported to the Charleston Police Department and subject to immediate termination and eviction from the event. There is no refund whatsoever for violation or non-compliance.

**I have read all of the above rules and agree to comply with all terms, conditions, and state guidelines. I take full responsibility for participating in the festival and I agree to release all members of The SCCCHI Committee and all of its employees and volunteers from any liability. I also agree to clean my booth space and the immediate area surrounding the booth at the close of the festival. I understand that any violation immediately terminates this agreement. No refunds will be issued.**

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NAME PRINT

SIGNATURE

DATE



# Charleston Carifest

Contact: info@charlestoncarifest.com

[www.charlestoncarifest.com](http://www.charlestoncarifest.com)

## Vendor & Exhibitor Contract

Business Name: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Fax No: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Items to be Displayed: \_\_\_\_\_

\_\_\_\_\_

Total Number of booths desired: \_\_\_\_\_ Total additional persons (first 2 free) \_\_\_\_\_

**Company Check or Money Order made payable to: "South Carolina Caribbean Culture & Heritage Inc." or "SCCCHI" and mailed along with this application to the address listed. Payment must be received before application deadline.**

**Note: A 10 x 10 Tent Space will be provided by SCCCHI. You will be responsible for bringing your own tent, tables and chairs. SCCFI regulations stipulate only 2 people per booth free. Additional staff/labour will have to pay event entry fee. Please add \$5.00 per person for extra help required. You must set up on time to avoid cancellation. No refunds.**

**Application Deadline: May 31st, 2011. Space is very limited. First come basis.**

**Early Bird Registration is February 1st to April 15, 2011. No extensions. Food Booth-\$250\*; Arts & Craft-\$125; Business Booths- \$250.00.**

**As of April 16, Booth full prices are below:**

Food Booth	\$300.00
Arts & Craft	\$150.00
Business	\$300.00

**Carnival Day is Saturday, June 18, 2011  
at Brittle Bank Park, across from the  
Charleston Police Department,  
180 Lockwood Blvd. Charleston, SC 29403**

**I have read the attached rules and agree to comply with all terms, conditions, and stated guidelines. I understand that there are no assigned spaces. Spaces are on a first come basis. I understand that the fee is non-refundable however I will be issued a credit for future use. SCCCHI retains the sole rights to the site plan for all vendors and the designated areas for each type booth thereof. Due to weather conditions or other acts of God or circumstances beyond the control of SCCCHI, the event may be postponed or the designated venue changed.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_